

### **Credit Application Template**

The below information explains what is needed on our credit application. All of these items are required and if not received, the account cannot be processed. Our credit application is 12 pages long, but pages 1-7 are required to be completed and returned.

#### **Credit Application Page One**

Please complete all of the following:

- General Information and Officers/Principals/Proprietor Information
- Financial Authorization to Release Confidential Information
- Also include the contact information associated with your designated references
- Sign and date the bottom of the page.
- Please check the box at the bottom of page 1 accepting the Terms and Conditions

If applying for a net line over \$50K please provide for the previous two full years preferable audited with notes, but not required and an interim year-to-date statement.

- Balance Sheet
- Income Statement
- Cash Flow Statement

#### **Credit Application Page Two**

- Check the box that matches your choice of whether you choose to insure your shipments and then sign and date (insurance is \$0.30/\$100).

Westcon's insurance program offers protection for damaged or lost product associated with the mishandling or delivery errors of freight by commercial carriers. Since the terms of all of all of our shipments from our distribution centers or vendor partners' warehouses is FOB Origin, title and ownership of product ordered passes from WGNA to our customer at the time the product is picked up by the carrier. Insurance coverage provides protection if the product should arrive damaged or become lost because the carrier mishandled the shipment.

You are not required to complete the Guaranty of Payment section, this is optional. This document does not need to be notarized unless you are opting to complete.

#### **Credit Application Page Seven**

- Please sign and date acknowledging your acceptance of Westcon's Terms & Conditions of Sale.

Please provide us with valid Resale Certificates for your home state as well as for any other states in which you are registered. There are several states that will have drop shipment taxes on them, if we do not have the proper form on file. Please read through page 8 through 11 of our credit application for further details and required forms.

**Once completed, please fax the entire application (pages 1-7) and additional information requested to our Westcon Credit Analyst at 877-937-5552.**